#### Microinvest HOTEL PRO

HOTEL MANAGEMENT SOFTWARE





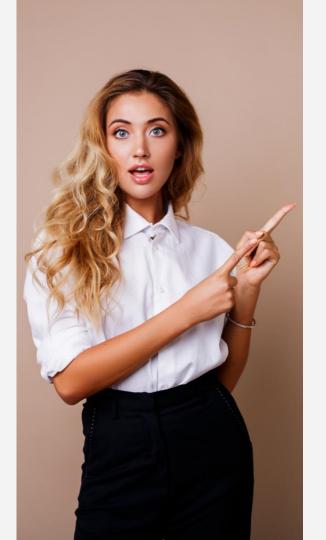
Microinvest Hotel Pro is a detailed hotel management software developed to meet the requirements of different by size accommodations – hotels, motels, apartments, holiday rentals, holiday parks, campgrounds etc. This product allows you to easily streamline the process of reservation, accommodation, payment processing and issuance of documents during a guest's stay.

**Microinvest Hotel Pro** includes in its software room management, room occupancy by periods, seasonal properties, pricing and discount policies. The software facilitates the Front Desk Department tasks by saving time and resources for guests' registering, billing and issuance of documents.

#### Suitable for:



# 10 reasons to choose Microinvest Hotel Pro



No monthly fees;

No complicated implementation processes;

No limitation on number of rooms;

Free product training;

Work process automation;

Connection to fiscal devices;

Integration with restaurant software;

Connection to ID document readers;

Programming room key cards;

Invoice issuance.





Multi-property management functionality – several properties can be managed from one database;

Administration of guests' accommodation and service;

Setting of different levels of access to staff users.

#### **ROOM MANAGEMENT**

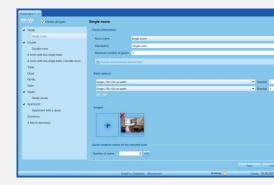
Capability to configure and manage room types (by bed types) floor and building arrangement. Room amenities if available (Air conditioner, telephone, kitchen, TV set, etc.); room interior photos, room size;

#### **ROOM TYPES**

The most common room types (single, double, triple, studio, apartment, etc.)







# Tourist packages and price lists

#### **Tourist packages**

Price configuration, special seasons, contracts, services, discounts;

Meal plans management and traceability;

Capability to add breakfast/ lunch/dinner for children;

Capability to add individual services.





#### **Price lists**

Creating price lists for a new season, promotional periods or weekday occupancy;

Price list validities;

Discounts for extra accommodated adults and children;

Pricing in accordance with child's age;

VIP Treatment management;

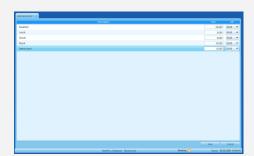
Price lists by Tour operators.

# Hotel amenities and additional services

Configuring various hotel services if available – swimming pool, sauna, steam bath, fitness, beauty center, etc;

Bike rental, ski equipment, conference halls, catering services;



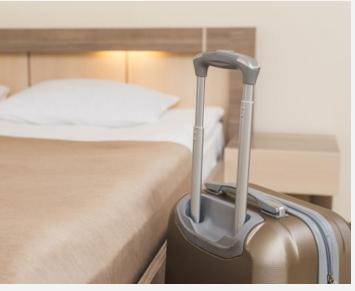








#### Occupancy schedule



Real time occupancy report - reserved, occupied, vacant rooms; cancelled reservations report in just one click. Easy access to hotel occupancy report - daily, weekly and monthly schedule;

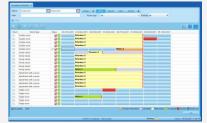
Tabular and graphical occupancy summarization

Simple search filters by date, month, period

Filter by occupied and vacant rooms









#### Reservations





Individual reservations;

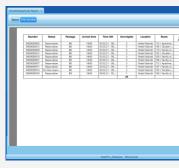
Group reservations;

Guests' check-in and check-out trackability;

Deposit and advance payment reports;

Payment documents issuance;

Booking cancellations, payments tracking and deposit returns.



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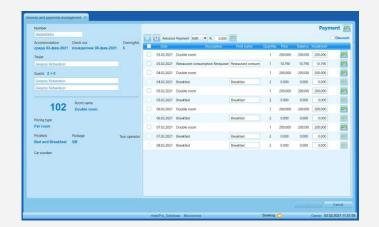
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#### Accommodation

Quick and easy check-in directly from occupancy schedule;

Easy monitoring of vacant and occupied rooms per day, week, month;

Registration cards;





Guests' special requests and preferences;

Room changes requests;

Keeping a guest register.

# ID documents readers

Connection to ID documents readers;

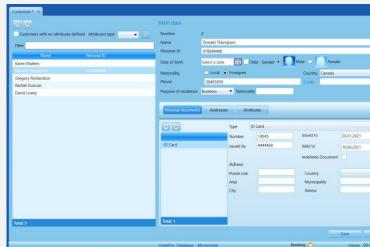
Guest information autofill option;

Customer database management;

Reports for children accommodated, child's age;

Nationality;





# Access control system

Room Key Cards programming;

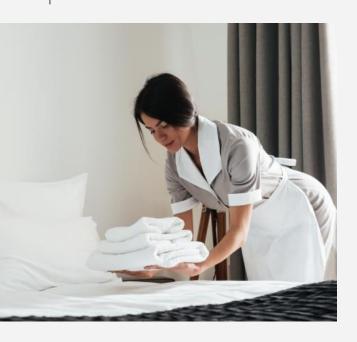
Setting of room key card validity in accordance with guests' stay;

Lost or stolen card cancellation;

Card validity extension;



#### Hotel housekeeping



Housekeeping reports;

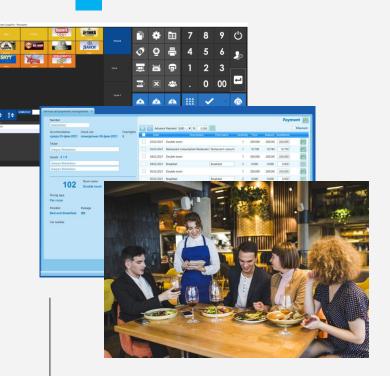
Hotel housekeeping and maintenance management;

Planning and control of housekeepers' tasks;

Room status – thoroughly and partially cleaned;

Uncleaned and cleaned rooms report.

### Integration with restaurant software



A real-time restaurant bills transfer;

Restaurant consumption report by date and time;

#### Payments

Management of Advance Payments, fiscal receipts and invoice issuance;

Partial payments, both for individual services and for total room bill;

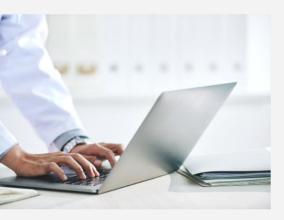
Prepayments;

Advance payments and deposits deduction;

Single and group payments.



#### **Document** issuance

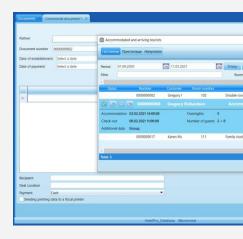


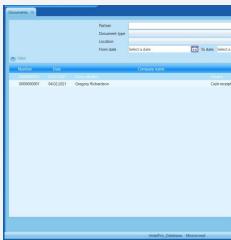
Issuance of Invoices, Credit, Debit notes;

Issuance of fiscal receipts;

Issued documents reports;

Print and export of documents.





#### Reports

Keeping register of accommodated tourists;

Issued documents report;

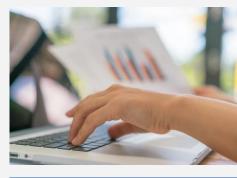
Financial reports;

Guests' birthdays;

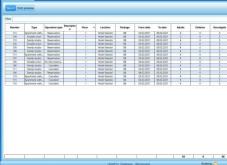
Meal plan (HB, BB, FB, Al report);

Household management;

Manager Reports- occupied and vacant rooms by periods.









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